

# PERSONAL DATA PROTECTION "PRIVACY CODE"

#### INFO NOTE PURSUANT TO ART. 13 OF LEGISLATIVE DECREE NO. 196/03

## **OCCASIONAL CUSTOMERS**

Dear Customer,

**BANCA UBAE S.p.A.**, headquartered in Rome, Via Quintino Sella, 2 – 00187, as "Data Controller", must give you some information in matter of the processing of your personal data in order to allow a conscious expression of the consent hereby requested.

#### Source of personal data

Personal data in possession of the Bank are collected directly from the **Customers**, also occasional ones, or from third parties as on the occasion of credit/debit operations requested by third parties.

#### Purposes of data processing

Personal data are processed within the regular activity of the Bank and according to the following modalities:

- a) administrative and accounting purposes strictly connected and instrumental for the management of the operation requested, in this case it is not necessary to give consent to the data processing since the processing is necessary for the execution of the request itself;
- b) the purpose of fulfilment of obligations under applicable laws, regulations and legislation, or communitarian provisions or issued by authorities entitled by law and by the supervision and control bodies, such as the obligations provided for the money laundering law (the collection of personal data necessary for these purposes is mandatory and the processing does not require the consent of the concerned parties since such process is related to the compliance with these obligations / provisions);

#### Modalities of data processing

The processing takes place through manual and automated instruments (including the use of electronic instruments and links) with modalities strictly related to the aforesaid purposes and, anyway, in order to ensure data security, protection and confidentiality.



#### B) Sensitive data

Furthermore, it can also happen that in connection with specific transactions or products requested by the customer (eg. Disbursement of loans secured by insurance, life insurance policies or payments on an on-going basis of membership fees to trade union, political parties and various associations, through payment orders or deductions from salary) or for the management of certain client relationships with the Bank, the Bank is in possession of - and deals with - data that the law defines as "sensitive" [art. 4 paragraph 1 letter d) of Legislative Decree no. 196/2003], such as those revealing the ethnic group, philosophical and religious convictions, membership of trade unions and political parties, the state of health. For their processing the law requires a special consent process, which is reported on the form reproduced at the end of this document. In this case, without the customer's consent, the Bank may not perform those operations and manage those relationships that require the processing of sensitive data, except the cases expressly provided for by the law.

#### Categories of subjects to whom personal data can be reported

Within the Bank, employees or collaborators in charge of data processing, including external employees or heads of the various departments of the Bank and the sales network offices (branches and consultants) may get to know personal data. For operational needs, the banking customers' details can be accessed by the relevant tasked staff in circularity (access by officer in charge at different teller from the one where the account is based). To achieve the abovementioned purposes, the Bank may report your data to trusted subjects, including foreign ones, belonging to the following categories in order to conduct the related processing and communications:

- ✓ Subjects identified by law such as Judicial Authorities, Police, Revenue Agency, Consob, IVASS Land Agency, the Bank of Italy (including through mandatory reports to the Credit Risk Bureau and the Interbank Alert Centre);
- ✓ subjects who offer banking, financial or insurance services (including mutual guarantee funds (trust), fall into this category also known as "Benefondi": the interbank practice which provides, as part of the negotiation of checks, the communication between the drawee bank and paying bank, the existence or absence of an adequate balance for the payment of checks presented for collection);
- ✓ companies belonging or who will belong to the banking group to which the Bank belongs to or will belong to or otherwise controlled and/or connected to the Bank, including in relation to obligations for the purposes of anti-money laundering and terrorism fight under Articles. 41 and 42 of Legislative Decree 21 November 2007, No. 231 and subsequent amendments and/or integrations;
- ✓ subjects offering services for the management of the IT system and the Bank's IT programs;
- ✓ subjects who perform services for the acquisition and processing of data coming from documents or media (eg. Checks, bills);



- ✓ subjects who carry out data processing and transmission of communications from/to customers (ex. Enveloping, e-mail management);
- ✓ subjects performing documentation filing;
- ✓ subjects providing customer support activities (ex. by telephone);
- ✓ those involved in the management of payment services and computer networks, collectors and treasuries;
- ✓ subjects managing national and international systems for the control of frauds;
- ✓ subjects who carry out credit reclaim;
- ✓ subjects assignees of receivables;
- ✓ professionals (such as lawyers, notaries, consultants) and public officials;
- ✓ subjects that survey financial risk for the purpose of the credit default risk prevention;
- ✓ subjects performing financial investigative activities for the fight of international terrorism;
- ✓ subjects performing monitoring, auditing and certification of the activities performed by the Bank also in the interest of customers,
- ✓ subjects carrying out inspections (for example, for the ascertainment of prejudicial formalities (mortgages, sales, etc.) charged to the customer at the Conservatories of RR.II. or at the Registry of the courts (in order to ascertain the pending bankruptcy procedures),
- ✓ subjects assignees of companies, a business unit of legal relationships identifiable en bloc or of individual legal relationships,
- ✓ subjects resulting from the Bank transformation, merger and breakup,
- ✓ subjects managing the activities related to the issuance and use of credit cards, debit and prepaid cards (ex.: Cartasì S.p.A.)
- ✓ subjects involved in the steps for granting State incentives (ex.: contributions in interest and capital, rotating funds, the exchange rate risk, etc.) on loans to customers,
- ✓ public and/or private subjects subscribers of agreements for granting "soft loans".

The subjects belonging to the aforesaid categories will use data received as persons charged of the processing for their specific competences, except the case in which they were tasked by the Bank as external processors/controllers of processes assigned to them. The updated list of the latter can be found on the website: <a href="www.bancaubae.it">www.bancaubae.it</a> section "Privacy".

#### The Bank does not disclose personal data.

Furthermore, the Bank informs that the personal data contained in the messages regarding financial transfers will be provided for the sole purpose of preventing and combating terrorism and its financing, to public authorities of the EU Member States and third countries among which the United States of America.

In particular, data can be transferred to the department of Treasury of the USA as provided in the international Agreement between the European Union and the United States "on the processing and transfer of data on financial messaging from the European Union to the United States for the purposes of the control program on financial transaction of terrorists" published in the European Union Official Journal L 195 of 27 July 2010. In particular, in relation to certain financial



transactions (ex.: foreign bank transfers), by excluding in any case the data related to transactions executed within the single payments area (SEPA), the US Treasury department can make an individualized request (not massive) not addressed to the bank, but to one or more providers of international financial messaging services, specifically accredited, the bank uses for carrying out financial transactions (currently: SWIFT - Society for Worldwide Interbank Financial Telecommunication - internet site: www.swift.com). To such processing apply the strict guarantees provided for in the aforesaid Agreement (ex.: prior examination of compliance of the request by Europol, high security standards, integrity and proportionality of the data, purposes of the processing, the maximum period for keeping data and their limited subsequent transfer to other entities, etc.). More information is available on the website of the US Treasury Department (www.treasury.gov) as well as on the one of the European Union (http://europa.eu).

The rights for access, amendment, cancellation or block of data related to this specific processing must be exerted according to what stated in art. 15 and 16 of the Agreement, not by addressing to the Bank but directly to the guarantor of Privacy and for the personal data protection (Internet site: www.garanteprivacy.it).

## Rights as per art. 7 of Legislative Decree No. 196/03

We would like to inform you that art. 7 of the Legislative Decree No. 196/2003 grants you some rights.

In particular, it is possible to know personal data held by the Bank, their origin and their utilization, it is also possible to obtain their update, their amendment or, if interested, their integration as well as their cancellation or block if processed illegally. It is also possible to oppose, for legal reasons, to the processing of data; the opposition is always possible and free of charges in case of advertising purposes, commercial communication or market survey.

Lastly, we would like to inform you that for the purposes of exerting the rights, according to the aforesaid art. 7, and in order to obtain any possible further information, a request in writing can be addressed to:

BANCA UBAE S.p.A. to the aforementioned address or by fax: No<sup>o</sup> 06/42046435 by using the specific form available in the website <a href="www.bancaubae.it">www.bancaubae.it</a> - section "Privacy".

BANCA UBAE S.p.A.

# **CONSENT TO DATA PROCESSING**

Name and Surname		

With reference to the info note given to me by BANCA UBAE S.p.A. pursuant to L.D. No. 196/2003:



as regards the processing of my sensitive "Sensitive data" of the aforesaid note), a			see section
☐ I give my consent to the data processing		I refuse my consent	
I am aware that, in the lack of my as sensitive data processing will not be exec		e consequent operations/service	es implying
Date	Sign	ature:	